

BEST COPY

AVAILABLE

GENERAL SERVICES ADMINISTRATION



*National Archives and Records Service
Washington 25, D. C.*

October 2, 1958

58-3931

STATINTL

Records Management Officer
Central Intelligence Agency
2430 E Street, N.W.
Washington 25, D.C.

STATINTL

Dear Mr. [REDACTED]:

Research in the stability of records made by commercially developed copying processes is now needed.

These processes were developed primarily to make fast-copy inexpensively for temporary duration only. Many images thus made fade and become unreadable even after normal exposure to heat, light and other conditions. This raises grave doubt about the suitability of certain of these processes for making records which are required by law to be retained for as long as 70 years.

The break-off period for use or non-use of each of these processes needs to be fairly well established. It can be through laboratory methods of predicting the probable useful life of the end product. The National Bureau of Standards has such laboratory facilities.

That Bureau is willing to conduct the necessary research. Since any data developed will be useful to several agencies, including your own, the Central Intelligence Agency is invited to join with us to the extent of \$3,500 in defraying the fiscal year 1959 costs, estimated to be \$17,500.

May we hear from you soon in order to get the project underway at an early date.

Sincerely yours,


Robert H. Behmer
Deputy Archivist
of the United States

TO THE DD/S --

The Agencies participating in this project are: Army, Air Force, General Accounting Office, and National Security Agency. I would like you to participate too.